

Dear Customer,

For details on how to subscribe to WPS, please visit any of the links below:

English: <http://www.mol.gov.ae/wpsGuidelineEng.aspx>

عربي: <http://www.mol.gov.ae/wpsGuidelineArb.aspx>

Also, find attached the Corporate User guide as issued by the Central Bank, and a summarized file format for you usage.

Please note the following:

- Dubai Islamic Bank will act as an agent for employees who have an account with Dubai Islamic Bank only. We will not provide salary payment in cash to non-account holders of DIB. In other words DIB will not pay salaries as cash to individuals who do not have an account with the bank, even if their employer has an account with us through the WPS system. Payments received without a valid account number will be rejected.
- For the salary payment to be processed through the WPS system, the employees must make sure that they provide their full account number (15 digits) to their employer otherwise the WPS system will reject the entire payment file, and the amendment will have to be done by the employer.
- Dubai Islamic Bank Agent ID is [802420101] (this is a 9 digit code that should be used in the WPS file format)
- You can refer to the Ministry of Labor web site for details on subscribing to WPS on www.mol.gov.ae note that this link is for employers only.