

## APPLICATION FOR ISSUING LETTERS OF CREDIT

Bank's Reference No: \_\_\_\_\_ A/C No: Applicant A/C No. \_\_\_\_\_ Date: \_\_\_\_\_

☒ LC Under Cash payment
 ☐ LC Under Morabaha Transaction
 ☐ LC Under Wakala Morabaha Transaction
 Product Type

☐ Special LC Type (If Any) : ☐ Standby ☐ Revolving ☐ Transferable ☐ LC Type

Applicant name and address:	Applicant's Full Name and Address
<hr/> <hr/>	
Beneficiary name and address:	Beneficiary's Name and Address
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Advising Bank (full details):	Beneficiary's Bank Name and Swift Code	Swift Code:
LC Available with (Bank details):	Nominated Bank	Swift Code:
Currency/ Amount (No's/Words):	LC Amount and Currency	
<input type="checkbox"/> About:	Tolerance or not Exceeding	%
Date of Expiry	Expiry Date	Place of Expiry
	Place of Presentation	Last Shipment Date:
		Latest Date of Shipment

Transportation:	<div style="position: absolute; top: -15px; left: 15%; border: 1px solid red; border-radius: 5px; padding: 2px 5px; color: red;">Port of Loading /Place of Taking in Charge</div>	To	<div style="position: absolute; top: -15px; left: 15%; border: 1px solid red; border-radius: 5px; padding: 2px 5px; color: red;">Port of Discharge I Place of Delivery</div>
Partial Shipment:	<input type="checkbox"/> Allowed <input type="checkbox"/> Not Allowed <div style="border: 1px solid red; border-radius: 5px; padding: 2px 5px; color: red; margin-left: 10px;">Partial Shipment</div>	Transshipment:	<input type="checkbox"/> Allowed <input checked="" type="checkbox"/> Not Allowed <div style="border: 1px solid red; border-radius: 5px; padding: 2px 5px; color: red; margin-left: 10px;">Transshipment</div>

Payment Terms: Method of Payment ☐ Sight ☐ Usance ☒ Mixed Payment  
☐ Tenor of Payment (For Usance) Days from  B/L  AWB  TCN  Invoice  Delivery  other specify\_\_\_\_\_

**Delivery Term**  
 Delivery Terms: ☐ EXW ☐ DAT ☐ FCA ☒ FAS ☐ FOB ☐ CFR ☐ CPT ☐ CIP ☐ CIF ☐ DAP ☐ DDP ☐ LOCAL DELIVERY (\_\_\_\_\_)

Brief Description of Goods:	<div>Brief Description of Goods and PI Number and Date</div>
Proforma Invoice / Purchase order No:	Dated:

Documents Required:

Documents Required and Number of Originals and Copies for Each

☐

Commercial Invoice: ( ) Originals ( ) Copies

☐

Packing List: ( ) Originals ( ) Copies

☐

Certificate of Origin: Origin of goods \_\_\_\_\_ . Issued by \_\_\_\_\_

☐

Certificate of Weight ☐ Specification List ☐ Health Certificate ☐ Mill Test Certificate ☐ Certificate of Analysis

☐

Others (Specify) \_\_\_\_\_

Transport Document: **Mode of Shipment**

☐ Bill of Lading ☐ Airway bill ☐ Charter party Bill of Lading ☐ Truck Consignment note ☐ Forwarders Certificate of Receipt (FCR)

Mark ☐ Freight Prepaid ☒ Freight Collect ☐ Showing Notify : **Freight Charges & Notify Party**

**Delivery Note for Local Delivery**

☐ Delivery Order/Note ☐ Signed by Applicant's Authorized Representatives

1) Name : **Authorized Signatories Name & Signatures** Signature \_\_\_\_\_

2) Name : \_\_\_\_\_ Signature \_\_\_\_\_

Insurance: ☐ Arranged by Beneficiary ☐ Arranged by Applicant

Please place the insurance details/stamp (if applicable). **Details of Insurance**

Pre - Shipment Inspection: ☐ Required ☒ Not required

**Pre-shipment In-spection if Required**

**Period of Presentation**

Period of Presentation: ☒ \_\_\_\_\_ days from Shipment ☐ Invoice ☐ Transport Docs ☐ Within the validity of the credit

Charges Details: ☐ On Applicant account ☐ On Beneficiary's account

**Party Who will Bear LC Charges**

☐ Applicant bank charges on applicant account and all other charges on beneficiary account.

☒ Other \_\_\_\_\_

**Party Who will Bear Legalization Charges**

Legalisation : ☐ on Applicant account ☐ on Beneficiary account ☐ Legalisation deduct from proceeds (Beneficiary)

☐ Free Zone Undertaking held (only for FZ Companies) ☐ Third Port Shipment ☐ Goods in Transit ☐ Goods for Re-Export

**Confirmation Instructions**

Confirmation: ☒ May Add ☐ Confirm ☐ Without

Confirmation Charges: ☐ on Applicant account ☒ on Beneficiary account

**Party Who will Bear Confirmation Charges**

This credit is subject to UCP, ISBP and URR latest versions

We (applicant name) \_\_\_\_\_ knowingly and unconditionally undertake and accept under our full risk and responsibility that this transaction will be processed in accordance with the "Customer Booklet - Terms and Conditions for Trade Finance Operations (Central Operations Department)" and hereby accept that this transaction will be bound by the terms and conditions as specified in "Customer Booklet - Terms and Conditions for Trade Finance Operations (Central Operations Department)" and further agree that the required Letter of Credit must be issued subject to the provisions of the terms and conditions as detailed in the "Customer Booklet - Terms and Conditions for Trade Finance Operations (Central Operations Department)" which shall always prevail over any conflicting terms in the documents.

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone : \_\_\_\_\_ Fax : \_\_\_\_\_

\_\_\_\_\_  
Authorised Signature (s) (With Company Stamp)